

## Greetings!

The Boca Chamber's Membership Breakfast will be held as planned this Friday, March 13th at the Embassy Suites Boca Raton.

We are deeply aware of the daily and on-going conversation regarding the coronavirus (covid-19) and we are monitoring this evolving public health and business concern.

We have dedicated time during the breakfast program to share information on how the business community can prepare and stay informed as we go through this uncertain time. We are extremely fortunate to have Katie Mahoney, Vice President of Health Policy with the United States Chamber of Commerce as the guest speaker.

We encourage our members - and all businesses - to use the guidelines set by the Center for Disease Control (CDC) to develop any necessary policies for your company. Click on the link <u>here</u> for a comprehensive list of recommended practices.

The Chamber team is also following these recommendations. It is important that we take a proactive approach to this issue by being informed and taking the necessary precautions. Your chamber will continue to share relevant information and resources to assist our members and the community.

Please know we have been in communication with our breakfast venue partner, Embassy Suites. The venue has implemented enhanced cleaning processes in the interest of overall health and safety regarding group business in their meeting rooms. In addition, there will be hand sanitizer at the registration/entrance to the ballroom. We will also have less chairs placed at each table to provide each attendee with more personal space.

Your Chamber is taking this issue seriously and acting in a proactive manner to provide our members with the most comfortable environment as we continue to Connect Members, Advance Commerce, Protect Business and Enhance Community. While we all go through this challenging time together, we urge you to stay calm and stay informed.

I look forward to seeing you Friday morning!

Moving Forward,

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