



*A true example of community partnerships where nonprofit Boca Chamber Members connect with for-profit Chamber Members to hold a fun-filled event during the month of August!*

### The Goal

To raise awareness and funds for our nonprofit member's philanthropic efforts. All month long, residents of S. Palm Beach County travel from event to event, participating in dinners, competitions, family events and more! These events usually include elements of food, drink, socializing and/or entertainment. For more information, please email [amiuccio@bocachamber.com](mailto:amiuccio@bocachamber.com).

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### YOUR CHECKLIST:

- ☐ All members of your pairing (for-profit & nonprofit) **MUST** be members of the Boca Chamber in good standing.
- ☐ ITEMS DUE BY **JUNE 6:**
  - ☐ The Event Application (next page) with the \$300 entry fee to ensure your spot on the calendar. The Chamber will add your event to the calendar once it has been approved.
  - ☐ A brief description (40 words or less) of your event to include:
    - Who, What, When, Where, Why, Cost, Sponsor, Registration Information
  - ☐ The non-profit logo and for-profit logo sent to [amiuccio@bocachamber.com](mailto:amiuccio@bocachamber.com). **Must be high resolution.**
- ☐ ITEM DUE BY **JULY 1st:**
  - ☐ 300 8.5"x 11" printed flyer's of your event delivered to the Chamber by noon.
- ☐ Report proceeds raised from your Boca Chamber Festival Days event to Alison Miuccio by September 5th.

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### Your entry fee of \$300 (per event) includes:

- Your event in the Chamber's Event Calendar AND Community Calendar on [www.bocachamber.com](http://www.bocachamber.com), in the Chamber's multiple Social Media outlets and on the print calendar distributed to all members.
- Event marketing in:
  - Press releases sent to media
  - Event Listed in weekly Chamber calendar update sent to over 4,000 contacts

Events must be held during the month of August and dates are allotted on a FIRST-COME, FIRST-SERVED basis. Submit your application to reserve your event. Fax form to 561.392.3780 or email to [amiuccio@bocachamber.com](mailto:amiuccio@bocachamber.com).

**Boca Chamber does not guarantee your event will be the only one being held on your date of choice.**



# Boca Chamber Festival Days 2022<sup>EVENT</sup>

## APPLICATION

Please type or print all information

If any information changes after you send your application which includes date, location, cost, etc., you MUST notify the Chamber immediately via email  
amiuccio@bocachamber.com.

### 1 EVENT INFORMATION

**Non-Profit Partner** \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

**For-Profit Partner** \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_ Event Date (1st Choice) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Event Date (2nd Choice) \_\_\_\_\_

Event Name \_\_\_\_\_ Event Time: (start) \_\_\_\_\_ (end) \_\_\_\_\_

Location \_\_\_\_\_

All Participants must be members in good standing of the Boca Chamber

### 2 EVENT PAYMENT INFORMATION FOR THE AMOUNT OF \$300

☐ Check\* Mailed On \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\* Please make check payable to: Boca Chamber

☐ Credit Card Information

☐ AMEX ☐ Mastercard ☐ VISA ☐ Discover

CC # \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV\* \_\_\_\_\_

\*CVV=AMEX-front of card 4 digits above account number. VISA/MC/Discover-back of card last 3 digits on signature panel

Billing Zip Code \_\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

☐ I have read the event guidelines and agree that the above event will be in compliance with said conditions. I understand that event planning, securing of event venue, event entry fee, and additional sponsorships are entirely my responsibility. I agree to hold harmless the Boca Chamber for any act, breach, omission, or negligence on the part of anyone in any way connected with this event. I also agree to release the Boca Chamber from all claims, cause of action, agreements, sums of promised money, covenants, contracts, promises, damages and demands whatsoever in law or equity which may have or which may arise by reason of any matter as a result of the above event.

Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Please fill out the event application and return with payment to: Boca Chamber Festival Days, Boca Chamber  
1800 North Dixie Highway, Boca Raton, FL 33432 Email: amiuccio@bocachamber.com Fax: 561-392-3780